

2<sup>nd</sup> Hand Kids' Gear sale at  
Swiss Club - Imbaba  
Saturday, 21 November 2009

- last updated 9th November 2009 -

## IF YOU WANT TO SELL THINGS

1. We only accept items for sale that are well kept and clean respectively safe to play with: items will be checked and nothing damaged nor dirty will be accepted.

2. Each item must be labeled with the following:

- a price: please make your prices in multiples of 5 or 10 LE (this makes it much easier to give change)
- an item number (matching the item number for each item on your list, see below)
- your initials,
- the size of the item, if applicable, and
- any additional information you would like to give about the item.
- sets need to be fixed well - no guarantee for lost items!

PLEASE DO NOT USE any labels that can easily fall off or hurt someone (like attached with metal needles) - if you do, items will not be accepted for sale. At the drop off locations we will have a plastic tagger, you are welcome to come use that. You will need to create square card paper tags (~ 6x6cm) with all the requested details above to be attached to the items using the plastic tagger.

2. The organizers will need a list of all your items: please fill out the form attached separately (items list.rtf). If you are unable to print, please provide us with a handwritten list. Please make sure your name, phone number, email and drop off location is also on the list. (The list is important for when labels come off/are taken off, so that we can still sell your item and know who the money goes to! If labels come off we will not be able to sell items and/or return unsold items to the owner.)

Example:      Item 1 Blue overalls, Baby Gap, price LE 10.  
                  Item 2 Baby chair, Chicco, red and white, LE 200.

3. All of your small items (those that are not too big to fit in a regular sized plastic bag) and the list must be at one of the listed drop off locations THREE DAYS BEFORE the sale (i.e. by Wednesday, 20 May 2009). This is to give us sufficient time to organize the items for display.

PLEASE deliver all your things in boxes/sturdy bags or suitcases labeled with your initials, so that we can pack them back for pick up.

**Note:** WE WILL ONLY ACCEPT LARGE/ BULKY ITEMS ON THE DAY OF THE SALE BEFORE 10AM.

If for any reason you are unable to drop off your large & bulky items on that day, please contact Uli to discuss arranging something.

We try our best, but we do not guarantee (take any responsibility) for items delivered (i.e. in case they are lost etc.)

4. If you know other people with things to sell, they are very welcome to participate. They should contact Uli 012 799 0718 or [ulrike@midanelosra.org](mailto:ulrike@midanelosra.org) or Heidi Belal 010 182 2223 [heidi@midanelosra.org](mailto:heidi@midanelosra.org) as soon as possible so that we know how many people to expect. Their items must also be labeled, listed, and at the drop off locations three days prior to the sale.

5. It would be greatly appreciated if people selling items would also help out on the day before the sale and/or the day of the sale. You must let Uli (012 799 0718 or [ulrike@midanelosra.org](mailto:ulrike@midanelosra.org)) know of your availability to help out prior to the sale date and select a time slot, so that we can spread the help out throughout the day.

6. After each sale we donate a good amount of items to various non-governmental organizations, benefiting women and children. Please consider whether you would like to donate any items (perhaps toys/clothes that have not sold by the end of the day, or clothes which are still fine but cannot be sold because of small stains, a missing button, etc.). Please indicate on your list whether you would like to donate any unsold items, and if so, which ones.

7. To cover expenses incurred for organizing the event, a 10 % fee will be deducted off the total amount sold.

This means sellers will receive the total amount they sold minus 10 % (example: items sold are worth EGP 100, you will receive EGP 90).

Volunteers who have helped out on the day will only be deducted by 5%.

All unsold items and money must be picked up from the Swiss Club between 4 and 5 pm on the day of the sale OR within one week of the sale from where they were initially dropped off. Please indicate on your item list which of the two options you prefer.

Bulky items must be picked up from the location of the sale latest one hour after the end of the sale. (If you are not attending the sale, we will notify you by sms or call you).

Any items which have not been picked up after one week will be donated.

The sale will be held on Saturday, 21 November 2009 at the Swiss Club, Villa Pax 90, El-Gihad Str., Off Sudan Str., Kit-Kat Sq. Imbaba, Cairo  
For directions please check the Midan El Osra website (<http://www.midanelosra.org>) or contact the organizers.

These instructions and all other documents mentioned above are available for download at <http://www.midanelosra.org>

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DROP OFF LOCATIONS (AS PER 9 NOVEMBER 2009)

<u>HELIOPOLIS</u>	<u>Pyramids</u>
Buzzy Bee pre-school c/o Uli or Mariam 15 Suez Canal St. off Abu Bakr As Sadiq St., behind Oriflame 010 5746100 or 02-26340266 <a href="mailto:ulrike@midanelosra.org">ulrike@midanelosra.org</a> Sun – Mon, 8 am to 6 pm (please call before) & Saturday 10 am to 1 pm	c/o Heidi 19 Mohamed Hegazy st. Off Cairo-Alex. desert road 010 182 2223 <a href="mailto:heidi@midanelosra.org">heidi@midanelosra.org</a> (must call in advance)